



Welcome!

Ladies of Distinction is a service club and sisterhood of young women with special attributes who set themselves apart from others by their commitment to academic achievements, community involvement and volunteer services.

Our club is continually growing and becoming more active. We will have a club membership drive each spring and fall. Interested candidates are asked to complete an application for candidacy. Club dues are to be submitted at the time of application.

Sincerely,

Ramona Green

(850) 339-3433

Greenr2@leonschools.net

Club sponsor



Application for Candidacy

Name _____

Address _____

City _____ Zip _____

Home Phone _____ Cell Phone _____

Email _____

Parent/Guardian's Name _____

Phone _____ Work Phone _____

Email _____

Grade _____ Age _____ Birthday _____

Graduating Class _____ Current GP _____

Have you taken ACT/SAT? _____ Guidance Counselor _____

Do you have computer experience? _____

Do you work? _____ If so where? _____

Do have a valid driver's license? _____

Have/Are you taking AP/Honor classes? (Please specify) _____

What's your favorite subject? _____ least favorite subject? _____

Do you want to attend college? (If yes, please specify)

City _____ State _____ Major _____

INTEREST SURVEY

WHAT'S YOUR FAVORITE MOVIE? _____

DO YOU LIKE TO BOWL? _____ HAVE YOU BOWLED BEFORE _____

DO YOU LIKE TO TRAVEL? _____ DO LIKE TO STAY IN HOTELS _____

DO YOU HAVE SISTERS/BROTHERS? _____ PLEASE INDICATE SISTER _____ BROTHER _____

DO YOU HAVE A HOBBIE? _____ (PLEASE, SPECIFY) _____

WHAT DO YOU LIKE TO DO FOR FUN? _____

DO YOU LIKE TO READ FOR PLEASURE? _____ FAVORITE AUTHOR _____

WHO IS YOUR ROLE MODEL? _____ AND WHY? _____

WHAT KIND OF MUSIC YOU LIKE? _____

DO YOU LIKE DINING OUT? _____ FAVORITE RESTURANT _____

DO YOU GET ALONG WITH OTHERS? _____ DO YOU GET MAD EASILY? _____

DO YOU MAKE FRIENDS EASILY? _____

DO YOU ENJOY SPORTS? _____ WHICH SPORT _____ FAVORITE TEAM _____

DO YOU LIVE WITH BOTH PARENTS? _____ PLEASE SPECIFY _____

HOW DO YOU FEEL ABOUT ART? (PLEASE DESCRIBE) _____

WHAT'S YOUR FAVORITE HOLIDAY? _____

FAVORITE ACTOR/ACTRESS? _____

FAVORITE T.V. SHOW _____ HOW HAVE YOU TRAVELED IN THE PAST? CHECK ALL THAT APPLIES ____ CAR ____ BUS ____ AIRPLANE ____ TRAIN ____ BOAT



MEMBERS/OFFICERS CONTRACT

I _____ understand the purpose of this club is a service organization that offers assistance and support our school as well as our community. As a member of Ladies of Distinction I _____ will strive to be the best at all times. I agree to abide by all club BY LAWS that have been establish for the order of our Sisterhood. I will represent my club, school, and community by maintain or exceed the eligibilities requirements set before me. I will maintain a 2.0 GPA, and attend all classes and club functions. I will pay club dues of \$25.00 which allows me to participate as a member Ladies of Distinction.

I _____ understand that grounds for impeachment/dismissal of office/membership if I display any negligence or misconduct which may be damaging to the club if there are any violation of club BYLAWS, school, or sponsor rules.

My child and I have read and understand the club rules and expectations.

Student Signature _____

Date _____

Print Students Name _____

Parent/Guardian Signature _____

Date _____

Print Parent/Guardian Name _____

President/Vice President

- Will have scheduled meeting agenda to sponsor's Thursday prior to Tuesday scheduled meeting

Upon Sponsor's Approval

Secretary

- Will create agenda for the next scheduled meeting NO LATER than MONDAY before Tuesday scheduled meeting
- Create Club Announcements by Friday for scheduled meeting and provide sponsor for required signature and delivered to administration for Monday's announcements
- Will create minutes for all scheduled meetings
- A copy of the minutes will be provided to sponsor's within 24 hours of scheduled meeting
- A copy of the agenda and minutes of scheduled meeting will be provided to SGA by Friday of each scheduled meeting week

Upon Sponsor's Approval

Treasure

- Will see the bookkeeper for a ledger print out the Monday before Tuesday scheduled meeting to provide and accurate financial report to the club.

Members

- **ALL MEMBERS ARE REQUIRED TO ATTEND ALL SCHEDULED MEETINGS**
- **ATTENDANCE/PARTICIPATION IS MANDATORY FOR ALL MEMBERS**
- **ALL CONFLICTS/SCHEDULED ENGAGEMENTS NOTIFY SPONSORS IN ADVANCE**

Ladies of Distinction Creed:

I am a lady of distinct character, and will carry myself as such. It does not matter whether I am at school, home or by myself. I will always remember that I am a part of something bigger than myself and know that my actions not only reflect me but my sisters as well.

I will always give respect even when my thoughts and feeling demand that in certain situations and circumstances may provoke me to act otherwise. Being a "lady of distinct" character is not just about being in a club, but more so about how I carry myself in my daily routine.

I will always remember that the way I act, talk, dress and perform in class and at home is what I am showing those around me what a "lady" is.

I will strive to always be a "lady of distinct" character!

These are my Principles:

- 1. To conduct myself as a lady of distinct character at all Times.*
- 2. To make sure that when people come into my presence they see a respectful person who deserves respect.*

Signature: _____

Date _____

Parent Signature: _____

Date _____



Ladies of Distinction

MEDIA PARTICIPATION RELEASE

Dear Parent or Guardian,

Leon High School is an integral part of the Tallahassee community. We are highly visible and very active, not only in what we do, but in how we learn. Because of these things, we are often called upon to represent this city and school district to the local, national, and international television, radio, and print media. This provides many opportunities to feature our outstanding students, successful programs, and rich history. Due to our concern for your child's right to privacy, he/she may not be interviewed or taped without your consent. We would like you to please take the time to discuss this with your child and respond promptly.

_____ YES, I give permission for my child, _____, to be interviewed and/or videotaped at Leon High School. I understand that no one is profiting from this usage, and that my child's grade is not affected by my decision.

_____ NO, I do not give permission for my child, _____, to be interviewed and/or videotaped at Leon High School. I understand that my child's grade is not affected by my decision.

Signature _____ Date _____

Thank you for taking the time to read and respond to this letter. Your child's participation in this class is important to us, and we are glad that you are willing to be involved in their activities and decisions. Thanks for your support!

Sincerely,

Ramona Green

Ladies of Distinction, sponsor

Billy Epting - Principal



**BY LAWS
OF
LADIES OF DISTINCTION**

**ARTICLE I
ORGANIZATION**

Section 1. Status and Name. This organization shall be Ladies of Distinction.

Section 2. Principal Address. The principal address of this club/ organization shall be **550 E. Tennessee Street, Tallahassee Florida 32308.**

ARTICLE II

PURPOSE

The purpose of this organization is a service organization in which we offer assistance and support to our school as well as our community. Ladies of Distinction will strive to be our best at all times and to carry ourselves with esteem and confidence. Ladies of Distinction have the utmost respect for our school, our community, and for each other.

ARTICLE III

MEMBERSHIP

Section 1. Eligibility. Candidates who seek membership must be currently enrolled at Leon High School, have a minimum of a 2.5 cumulative Grade Point Average (GPA), and must not be on academic or social probation. Potential members shall complete a membership application and submit club dues of \$25.00. Memberships are valid from June through May of the following year.

Section 2. Dues. Membership dues shall be applied once at school term. Club Dues are nonrefundable.

ARTICLE IV

MEETINGS

Meetings will be publicized at least five (5) school days in advance. There must be a meeting at least once a month. There must be quorum (a quorum is 50 percent plus 1 of the active or dues paying membership) present in order to take care of financial action. Standing committee of this club shall be appointed as necessary.

ARTITCLE V

EXECUTIVE OFFICERS

Section 1. Officers. Officers shall consist of a President, 1st Vice President, 2nd Vice President; Treasurer, Assistant Treasurer; Secretary, Assistant Secretary; and Public Relations Coordinator. The general management of the affairs of the Club shall be vested in the **Executive Officers**. The officers shall have specific responsibilities to audit bills and disburse the fund of the Club upon sponsors approval, carry on correspondences and communicate with other associations of the same interest and do any and all other things necessary to carry out the purpose and intent of the Club.

The Executive Officers will formulate policy of the club between regular meetings and in case of emergencies, subject to approval of the general membership. Officers will execute policies determined by the general membership, govern activities of the club and compile agenda for general meetings.

ARTICLE VI

EXECUTIVE OFFICERS DUTIES.

President shall preside at all regular/special meetings of the Club and Board meeting. The president shall appoint committee, chairperson and conduct/request financial audit upon sponsors' approval. President shall oversee all committee activities.

1st Vice President shall act as the President in the event of his/her absence and shall assume his/her duties. Performs any duties delegated by the president, attend all Inter Club Council meetings, and report the results of ICC meetings at club meetings.

2nd Vice President shall act as the 1st Vice President in the event of his/her absences and shall assume his/her duties .Performs any duties delegated by the president, attend all Inter Club Council meetings, and report the results of ICC meetings at club meetings.

1st Secretaries & 2nd Secretaries, duties are to keep record of all regular/special meeting. The secretary shall also prepare and maintain a record of all correspondence to the members. Print and distribute agenda for all meetings.

Treasurer, will receive all money due to the Ladies of Distinction Club, prepare deposits for sponsors to make school deposit of all cash transactions, provide financial accounts/reports to board and members at each meeting. The treasurer will make disbursements that are approved by the general membership and sponsors to vendors.

Public Relation, the duties of informing the public of Ladies of Distinction upcoming events and/or activities, coordinates media events and solicitations of community support.

The member At Larger, in the event that all parties of the board are undecided on an issue the member at large will have the final vote on the matter at hand.

ARTICLE VII

ELECTION PROCEDURES

Section 1. Voting. Voting shall be by secret ballot at the third spring meeting. **All active members must be present to cast their vote.**

Section 2. Term of Office. The new officers shall take over their duties on May/June following their election. Officers shall serve for one year, but may not hold office more than two years consecutively in any one position.

Section 3. Nominating Committee. This committee shall consist of members of the Club for the purpose of assisting in the selection of the officers for the following year.

Section 4. Election of Officers. A Nominating committee will be established each year at the first spring meeting for the purpose of assisting in the selection of officer for the following year. This committee shall consist of active Club members. The nominating committee shall nominate one person for each office. The nominating committee shall choose a nominee for their abilities and willingness to serve the organization.

Section 5. Officers Eligibility. Club officer must be currently enrolled at Leon High School, must have a minimum of a 2.5 GPA and must not be on academic or social probation. Those members of the Club who have paid their annual dues shall be considered member in good standing and eligible to hold office or to vote in all future election, unless this provision is waived by the Board.

ARTICLE VIII
IMPEACHMENT/REMOVAL AND

REPLACEMENT OF OFFICER AND MEMBERS

All elected officer/club member may be subjected to impeachment and removal by two-third majority vote of the total membership.

Grounds for impeachment are negligence and any misconduct which is damaging to the club. An officer/member may impeached/removed only under the following violations: **ALL school policies, insubordination, and /or club eligibility guidelines.**

Automatic impeachment/removal for: FIGHTING.

ARTICLE IX
SPONSOR/ADVISOR RESPONSIBILITIES

The role of the sponsor/advisor is to serve as the official staff representative, work closely with the club to ensure a cooperative relationship between the sponsor and club membership. Assist each officer of the club and understanding of their duties.

Give particular attention to the financial activities of the group and in order to prevent the incurring debt of organizational debts for succeeding members to pay. Assist students to understand and apply democratic principles within their own organization, and with working with others.

Sponsor/ Advisor shall be present for all official club/organization meetings and activities (business and social), and to advise students of the policies and procedures which they must follow as a club/organization. Sponsor/Advisor will be familiar with the ICC Code, ICC Financial Code, ICC Concession Code, and club financial process.

Sponsor/Advisor shall processes all club/organization requisitions, provide executive office with official copies of all club/organization expenditure, which will require executive officers signature to make sure that the expense are correct within all existing policies.

Sponsor/Advisor shall ensure that all reasonable steps are taken to ensure the safety, and welfare of club members.

ARTICLE X
RESPONSIBILITIES

This club accepts full financial responsibilities for all activities that bear its name as official sponsor, and will adhere to regulations. All publicity for an event must bear the name of the sponsoring club.

ARTICLE XI
RIGHT TO ACT

Any club officer, club member does not have the right to incur any debt or become involved in any business under the title or by implying the title of a club in any way unless given authority to do so by the club.

ARTICLE XII
AMENDMENTS TO CONSTITUTION

Any amendment change requires a two-third vote at general club meeting and must then be approved at the ICC Officer Agenda Meeting,



Ladies of Distinction